



# बड़ौदा यू.पी.बैंक Baroda U.P. Bank

BUPB/ROKANP/05/P&E/2024-25/125

Date- 20.09.2024

## TENDER DOCUMENT

**Bid for Selection of Vendor for Supply, Installation and Commissioning of Solar Power Packs with Silent Generator as backup on Hiring Basis for different Branches under Kanpur Region**

Sealed bid are invited from the reputed manufactures/companies/firms for onsite various branches/offices of our Bank located in KANPUR Region of Baroda U.P Bank.

- |                                    |                      |
|------------------------------------|----------------------|
| 1- Date of bid Notification:       | 21-09-2024           |
| 2- Last date of submission of Bid: | 15-10-2024 (03.00PM) |
| 3- Date of opening of Bid:         | 16-10-2024 (04.00PM) |

### Address for Communication:-

Regional Manager, Baroda U.P. Bank, Regional Office- Kanpur , 117/N/26, Kakadeo Kanpur 208025

- E-mail: [pe.knpro@barodauprrb.co.in](mailto:pe.knpro@barodauprrb.co.in)
- Contact Number: 9807825886

No queries shall be addressed/entertained after 15-10-2024

  
(Sanjeev Kumar)  
Regional Manager



# TENDER FORMAT ALONG WITH TERMS AND CONDITIONS FOR

## Supply, Installation and Commissioning of Solar Power Packs with Silent Generator as backup on Hiring Basis.

Sealed tenders are hereby invited for hiring Solar Power Systems to cater the electrical load at different Branches/Offices of Baroda U.P. Bank, Regional Office- Kanpur on pilot basis.

Based on the performance of the successful tenderer, rest branches will be awarded to him/them. Given below are the terms and conditions of the tender which is to be submitted in two separate sealed covers, "Cover-I-EMD and Technical Bid Hiring of Solar Power System for various branches and COVER-2-Financial Bid"

### Pre-Qualification Criteria:

1. The participating firm must have its registered office in Uttar Pradesh.
2. The participating firm must have an experience of not less than 2 years in supplying, Installation and commissioning of solar power packs to banks/financial institutions/Govt. offices.
3. The participating firm must have installed more than 30 solar power systems in last 2 years in banks/financial institutions/Govt. offices.
4. There should not be any unsatisfactory report from any organization against the participating
5. The participating firm must have an average annual turnover of Rs 25.00 lakh in last three financial years.

### General terms & condition:

1. The minimum required capacity of solar power systems is 6 KVA and Silent Gen-Set is 5 KVA.
2. The successful bidder shall enter into an agreement with the bank for initial period of 6 years, which will be reviewed every year on the basis of performance.
3. The successful bidder must ensure to provide power for minimum bank office equipment i.e. 6 Desktop PC, CCTV & Alarm, 2 Note counting machine, 2 laser printer 2 Passbook printer, 12 tube lights, 10 Fans, 2 Cooler and any other equipment required for branch at present or in future.
4. New panel, new PCU and new set of batteries must be installed at the site while commissioning the Solar Power Packs with Silent Gen-Set as per CPCB Norms as backup at the branches/offices.
5. The site clearance will be the sole responsibility of the participating firm/individual. However, the bank will try to settle the issues (if arises).
6. No extra charges shall be paid to the participating firm/individual for transporting solar power systems to the branches.
7. Commissioning the solar power systems and generator shall be whole sole responsibility of the participating firm/individual.
8. The successful bidder shall arrange for maintenance of their Solar Power Packs for reducing breakdowns to the minimum and for uninterrupted operation of Solar Power Packs and generator.
9. No advance will be paid.
10. The Bank reserves its right to deduct penalty in case solar power plant for branch is not able to provide power to 9hrs 30 minutes of branch/office working hrs. i.e., 9.00 AM to 06.30 PM, penalty will be calculated as under:  
For daily uptime less than 9 hrs but more than 8 hrs = penalty will be 20% of per day rent,  
For daily uptime less than 8 hrs but more than 4 hrs = penalty will be 60% per day rent.  
For daily uptime less than 4 hrs = penalty will be 100% per day rent.
11. The payment will be made on successful commissioning, invoices raised on monthly basis as per solar power plant capacity.





12. The supply of alternate power source during downtime is the sole responsibility of the vendor. In case, the vendor fails to provide the alternate power supply during the downtime of solar power system. The cost of providing alternate power supply shall be deducted from the monthly bill of the vendor.
13. The vendor will have to supply and install suitable length, size & capacity armored aluminum cable for connection.
14. The firm to whom the contract is awarded will have to submit Rs. 100/- (Rs. One Hundred Only) non judicial stamp paper for drawing up the contract for the awarded branches.
15. The contractor will have to arrange for workmen compensation insurance cover for their operating personnel.
16. It shall be entirely the contractor's responsibility to ensure compliance / conformity to any related statutory obligations like those pertaining to pollution or electrical safety.
17. Time allowed for supply, installation, testing and commissioning of the Solar Power System shall be 1 month from date of order.
18. If the services of the contractor are found unsatisfactory, the Bank reserves the right to terminate the contract after giving one month notice.
19. If the successful bidder fails to perform the commencement of the contract within the specified time period, Bank reserves the right to forfeit and take any other penal action to safeguard its interest.
20. Conditional Tenders are liable for rejection.
21. In case, the services of successful bidder are found unsatisfactory, Bank reserves its right to terminate the contract after giving one month notice.
22. Bank reserves the absolute right to accept / reject any or all the offers / tenders received without assigning any reason whatsoever.
23. The participating firm must submit an EMD of Rs. 10000.00/- (Rupees Ten thousand only) in favour of Baroda U P Bank Regional Office, Kanpur Nagar with the tender document in the form of DD which will be returned to all bidders except successful bidder to next working date of bid opening date.
24. Successful bidder(s) shall require to submit security deposit amount of minimum Rs. 10000/- (Rupees Ten thousand only) per branch within 5 working days from the date of issue work order which will be refundable after installation of solar power system.
25. Joint venture with eligible firm will be considered to startups and new firm.

**Site Visit:**

The tenderer must obtain himself on his own responsibility and his own expenses all information and data which may be required for the purpose of filling this tender document and enter into a contract for the satisfactory performance of the work. The Tenderer is requested to satisfy himself regarding the availability of water, power, transport and communication facilities, the character quality and quantity of the materials, labor, the law and order situation, climatic conditions local authorities requirement, traffic regulations etc.; The

Tenderer will be fully responsible for considering the financial effect of any or all the factors while submitting his tender.

**Zero Deviation:**

This is a ZERO Deviation Bidding Process Bidder is to ensure compliance of all provisions of the Bid Document and submit their Bid accordingly. Tenders with any deviation to the bid conditions shall be liable for rejection



**Evaluation of L1 Bidder:**

The L1 Bidder shall be finalized on basis of lowest rate quoted by firm/individual. The Monthly Rent quoted shall include all costs, allowances, insurances, taxes, levies, etc. excluding GST.

**Awarding Work:**

Work will be awarded to L1 vendor only.

**Validity of rates**

Rates will be valid for the one year from the date of order. Bank can add or remove the branches for solar power system as per requirement at same rate.

**Documents to be enclosed with Technical Bid are listed here as under:**

- Tender form except the page titled "PRICE BID signed and stamped on each page (Only signature if individual is bidding) as a token of acceptance of tender terms & conditions and specifications.
- Copy of Registration Certificate of firm.
- Copy of PAN card of proprietor if firm is proprietary or copy of PAN card of the firm if it is a partnership firm.
  - a. Copy of PAN card of individual.
  - b. Copy of the GST registration certificate.
- Documentary proof like turnover , work order issued by any Govt. Financial Institution/ Govt. Offices/PSU for supplying, installation and commissioning of Solar Power Packs , 2 year experience in the same.
- copy of Audited Balance Sheet for FY, 2022-23 & 2023-24.
- The Bidder should not be Blacklisted/ Defaulter by any Bank/Financial Institution. A self declaration should be submitted in this effect along with tender.

**Financial Bid**

Cover II should be super scribed "Cover-II, Price Bid- Supply, Installation and commissioning of Solar Power Systems on Hiring basis" It shall contain only one page , viz. the page titled "PRICE BID" of the tender form with rates duly filled and with signatures and seal (Only signature if individual is bidding) on the page.

Tenders are to be addressed to the Regional Manager Baroda U.P Bank, Regional Office- Kanpur 117/N/26 Kakadeo, Kanpur and submitted by **15-10-2024** at 03:00 pm The technical bids will be opened on **16-10-2024** at 04:00 PM.

Cover I shall be opened first and thereafter Bank shall at its sole discretion fix time and date of opening of Cover II which shall be intimated to the bidders. One representative of the bidder can be present to witness the tender opening,

**Tenders not submitted in two covers, Cover I and Cover II, with proper address and super scribed properly as detailed above will not be accepted.**

If on opening of Technical Bid tender is found to be conditional it will be rejected. If "PRICE BID" page of tender document in Cover II is not signed it will not be accepted

More than one tender will not be accepted from one firm or from an individual. Only registered firms or individuals can submit tenders.





## Price Bid

### Rates per KVA for supply, installation and commissioning of Solar Power System

Sr.	Particular	Rates	Applicable GST
1.	Supply, installation And Commissioning of Solar Power Packs with Silent Gen-Set at Branches, including its transportation, erection of structure, connection of solar power packs with branch supply	Rs .....For 6 KVA Solar power with Silent Gen-Set- 5 KVA ..... ..... (in words)	.....in percentage
		Rs .....For 6 KVA Solar power without Gen-Set ..... ..... (in words)	
		Rs .....For 10 KVA Solar power with Silent Gen-Set 10 KVA ..... ..... (in words)	.....in percentage

1. I/we hereby confirm that no extra charges shall be paid to us, on account of transportation of solar power systems, replacement of spare parts and necessary repairs required in functioning of solar power systems.
2. I/we authorize the bank to deduct the penalty as laid in the terms and conditions of the tender document.
3. I/we fully understand all the terms and conditions laid in the tender notice.
4. The quoted rate (Monthly rental) should be inclusive of specified, labor, wages, fixtures, transportation, installation, all charges & taxes (except GST), cost of the insurances covering all risk policies, cost towards testing of materials supplied, wastages, machinery, temporary works such as scaffolding, cleaning, overheads, profit, statutory expenses, incidental charges and all related expenses to complete the work including cost of repairs, on site maintenance, replacement of the spare parts/Batteries.

**Date:**

**(Authorized Signatory)  
Seal of the Firm**

