



बड़ोदा यू.पी. बैंक  
Baroda U. P. Bank

RO/FATEH/05/P&E/2024-25/26

Dated:- 27-05-2024

**Short Term Tender Notice for Stationery Printing- Fatehpur Region**

**(NOTE- Only Bank's Empaneled Stationery Printers Can Apply)**

बड़ोदा यू.पी. बैंक, क्षेत्रीय कार्यालय फतेहपुर, बैंक के सूचीबद्ध स्टेशनरी प्रिंटरों से फतेहपुर क्षेत्र के लिये स्टेशनरी छपाई हेतु मुहरबंद निविदा आमंत्रित करता है। निविदा का विवरण निम्नानुसार है :-

1. निविदा जारी करने की तारीख : 28-05-2024
2. निविदा जमा करने की अंतिम तारीख : 10-06-2024 17:00 PM
3. निविदा खोलने की तारीख व समय : 11-06-2024 11:00 AM
4. संपर्क सूत्र : 6393040400
5. निविदा जारीकर्ता का पता : The Regional Manager,  
Baroda U P Bank,  
2 A Gautam Nagar  
ITI Road  
Fatehpur-212601

**निविदा की नियम व शर्तें :-**

1. स्टेशनरी छपाई के रेट टेंडर के साथ संलग्न Annexure-I में ही लिखे जायेंगे। रेट के लिए कोई अन्य पत्रक स्वीकार्य नहीं होगा।
2. सक्षम प्राधिकारी (बैंक) न्यूनतम दर को स्वीकार करने या निविदा की स्वीकृति/अस्वीकृति के अपने निर्णय बताने के लिए बाध्य नहीं होगा।
3. किसी भी प्रकार से अधूरी निविदा या सशर्त निविदा को अस्वीकार कर दिया जायेगा।

**अन्य शर्तें:-**

1. फर्म का रजिस्ट्रेशन नं., GST नं. के साथ प्रस्तुत करना होगा।
2. प्रधान कार्यालय गोरखपुर के द्वारा जारी मनोनयन पत्र (Empaneled Letter) प्रस्तुत करना होगा।
3. फर्म का PAN अवश्य होना चाहिए जिसके बिना वेंडर की बोली अमान्य हो जायेगी।
4. सशर्त निविदा किसी भी आधार पर स्वीकार नहीं की जायेगी।
5. बैंक द्वारा दी गयी शर्तों में कोई विचलन स्वीकार नहीं किया जायेगा और अपरिहार्य परिस्थितियों में बिना कोई कारण बताये बोली को निरस्त की जा सकती है।
6. यदि निविदाकर्ता को किसी स्पष्टीकरण की आवश्यकता है तो उसे बोली प्रस्तुत करने से पहले प्राप्त किया जाना चाहिए।
7. पूरे दस्तावेज को सील के साथ हस्ताक्षरित किया जाना चाहिए और नियम व शर्तों की स्वीकृत के निशान के रूप में संलग्न किया जाना चाहिए।



क्षेत्रीय कार्यालय : 2-ए गौतम नगर, फतेहपुर - 212601 (उ.प्र.), दूरभाष : 05180-221213  
Regional Office : 2 A Gautam Nagar Fatehpur (U.P.), Tel. : 05180-221213  
e-mail: rofate@barodauprrb.co.in

Am



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Baroda U. P. Bank

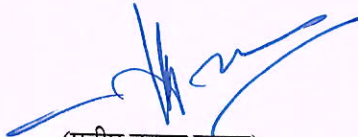
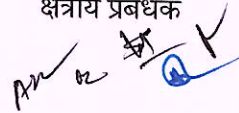
8. बैंक बिना कोई कारण बताये किसी भी बोली को पूरी तरह या आंशिक रूप से स्वीकार या अस्वीकार करने का अधिकार सुरक्षित रखता है।
9. बैंक का निर्णय अंतिम होगा और इस संबंध में कोई पत्राचार नहीं किया जायेगा।
10. बैंक बिना कोई कारण बताये किसी या सभी कोटेशन को अस्वीकार कर सकता है।
11. लैब/फॉरेंसिक जांच द्वारा स्टेशनरी की गुणवत्ता की जांच के बाद भुगतान जारी किया जाएगा।
12. कार्य आदेश प्राप्त होने के एक माह के भीतर स्टेशनरी डिलीवर कर देनी चाहिए।
13. वेंडर (स्टेशनरी प्रिंटर) द्वारा दिये गये रेट कार्य आदेश की तिथि से एक वर्ष के लिए प्रभावी होगी।
14. फर्म को भुगतान, समय-समय सरकार द्वारा जारी टैक्स नियमों के अनुसार, TDS की कटौती के उपरान्त किया जायेगा।

टेंडर जमा करना:-

मोहरबंद लिफाफे में ऊपर “Short Term Tender Notice for Stationery Printing- Fatehpur Region” “क्षेत्रीय प्रबंधक, बड़ौदा यू.पी. बैंक, क्षेत्रीय कार्यालय फतेहपुर” को संबोधित करते हुये दिनांक 10-06-2024 सायं 17.00 PM तक अवश्य पहुँच जाना चाहिये। उपरोक्त तिथि व समय के बाद प्राप्त किसी भी निविदा को स्वीकार नहीं किया जायेगा।

निविदा पंजीकृत/स्पीड पोस्ट, कोरियर अथवा क्षेत्रीय कार्यालय फतेहपुर में निर्दिष्ट सील बंद टेंडर बॉक्स में जमा किया जा सकता है।

भवदीय

  
(प्रदीप कुमार इक्का)  
क्षेत्रीय प्रबंधक  


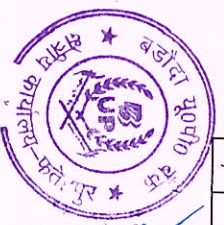


**SHORT TERM TENDER NOTICE FOR STATIONARY PRINTING-FATEHPUR REGION**

(Date: 27.05.2024)

**ANNEXURE-I**

S.No.	Name of Item	F.No.	SIZE in cm	Paper Type & GSM	No. of Leaves excluding cover	Printing	Packing	Quantity	Excluding GST	
									Rate Per Unit (Rs)	Total Rate (Rs)
A	B	C	D	E	F	G	H	I	J	K
1	SELF HELP GROUP- DOCUMENTATION BOOKLET	DB-03	22 cm x 26.5 cm	Inner Pages 80 GSM SS Maplitho-Orient/Century/Trident mills Cover Pages 120 GSM Cardsheet Light Blue Color Orient/Seshasayee/Sar mills	11 leaves/22 pages	Single color printing on cover page (1, 2 & 3 only) and inside pages. Book binding with staples and side resinne patti	Packing of 50 booklets in each packet should be packed in Kraft paper with paper label indicating Name & Quantity (BOLD) on each packet.	1000		
2	RTGS/NEFT FORM	F-404	28.2 cm x 22.2 cm	70 GSM Century/sirpur/ballarpur/ Andhra/orient white	100 leaves pad	Both side printing one side in English & other side in Hindi in royal blue with hard perforation. 1 LBS straw board at bottom & full craft paper on top & paste	Packets of 5 pads in craft paper with paper label indicating Form Number, name & quantity(BOLD) on each packet. Four packets of 5 pads in one bundle tied with string.	500 Pad		
3	COMMON DEPOSIT SLIP	F-405	28 cm x 11 cm	70 GSM Century/sirpur/ballarpur/ Andhra/orient white	100 leaves pad	Printing on one side in English & other side in Hindi and duly numbered serially on one side only and hard perforation bounded with one LBS straw board at bottom & full craft paper on top & paste	Packets of 20 pads in craft paper with paper label indicating Form Number, name & quantity(BOLD) on each packet. Three packets of 20 pads in one bundle tied with string.	1000 Pad		
4	S.B./WITHDRAWAL SLIP	F-292	18 cm x 10.5 cm	70 GSM Century/sirpur/ballarpur/ Andhra/orient white	100 leaves pad	Single side in two colour bilingual printing with bank's emblem. One LBS straw board at bottom & full craft paper on top & paste	Packet of 20 pads in craft paper with paper label indicating Form Number, name & quantity(BOLD) on each packet. Three packets of 20 pads in one bundle tied with string.	1000 Pad		
5	ACCOUNT OPENING FORMS FOR INDIVIDUALS	F-401	28.5 cm x 63.5 cm making -3- parts of A4 size (only one paper sheet- main sheet)	80 GSM paper of Century/sirpur/ballarpur/Andhra/orient	Single leaf with two folds(after folding size will be 28.5 cm x 21.1 cm)	Both side printing in two color.	200- Forms per packet in craft paper packing with label there on showing type of form.	50000		
6	KISAN CREDIT CARD CUM PASSBOOK	PB-02 A	20.5 cm x 8.5 cm (close site)	Inner Pages 70 GSM Century/Sirpur/Ballarpur /Andhra/Orient white Maplitho Cover Pages 250 GSM Ballarpur Art Card	10 leaves/20 pages excluding cover	4 color printing on front & two color printing on back & inside cover pages (2 & 3) & single color on other inner pages. Each Passbook should be centre stitched with a fine quality thread.	Packing of 100 passbooks in each packet & 4 Packets in a bundle. Passbook should be packed in craft paper with paper label indicating Form Number, name & quantity (BOLD) on each packet.	25000		
7	CBS PASSBOOK	PB-01	14.4 cm x 10.5 cm (close site)	Inner Pages 70 GSM Century/Sirpur/Ballarpur /Andhra/Orient white Maplitho Cover Pages 250 GSM Ballarpur Art Card	10 leaves/20 pages excluding cover	color printing on back & inside cover pages (2 & 3) & single color on other inner pages. Each Passbook should be centre stitched with a fine	packet & 4 Packets in a bundle. Passbook should be packed in craft paper with paper label indicating Form Number, name & quantity (BOLD) on each packet.	100000		



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A	B	C	D	E	F	G	H	I	J	K
8	LETTER OF ACKNOWLEDGMENT OF DEBT (L.A.D.)	LD-19	22 cm x 26.5 cm	80 GSM SS Maplitho-Orient/Century/Trident mills	1 Leaves/2 Pages Both Side Printing & 50 Forms/ Pad	50 Leaves gum pad one side printing hard base and one page extra	Packages of 10 pads in craft paper with paper label indicating Form Number, name & quantity(BOLD) on each packet.Four packets of 10 pads in one bundle tied with string.	500 Pad		
9	SCROLL REGISTER	R-5	21cm x 32 cm	Inner Pages 70 GSM Ledger Paper century mills, Full cloth bindin With 2 pound cardboard	180 leaves(360 Pages)	single colour printing on both sides	Packages of 10 Books in craft paper with paper label indicating Form Number, name & quantity(BOLD) on each packet	500		
10	RECEIPT & PAYMENT REGISTER	R-3	21cm x 32 cm	Inner Pages 70 GSM Ledger Paper century mills, Full cloth bindin With 2 pound cardboard	180 leaves(360 Pages)	single colour printing on both sides	Packages of 5 pads in craft paper with paper label indicating Form Number, name & quantity(BOLD) on each packet.Four packets of 5 pads in one bundle tied with string.	500		
11	NOTICE		22 cm x 26.5 cm	80 GSM SS Maplitho-Orient/Century/Trident mills	100 Leaves/ pad	100 Leaves gum pad one side printing hard base and one page extra	Packages of 5 pads in craft paper with paper label indicating Form Number, name & quantity(BOLD) on each packet.Four packets of 5 pads in one bundle tied with string.	500 Pad		
12	FORM 60/61		22 cm x 26.5 cm	80 GSM SS Maplitho-Orient/Century/Trident mills	50 Leaves/ pad	50 Leaves gum pad one side printing hard base and one page extra	Packages of 5 pads in craft paper with paper label indicating Form Number, name & quantity(BOLD) on each packet.Four packets of 5 pads in one bundle tied with string.	500 Pad		
13	ATM FORM		22 cm x 26.5 cm	80 GSM SS Maplitho-Orient/Century/Trident mills	50 Leaves/ pad	50 Leaves gum pad one side printing hard base and one page extra	Packages of 5 pads in craft paper with paper label indicating Form Number, name & quantity(BOLD) on each packet.Four packets of 5 pads in one bundle tied with string.	500 Pad		
14	DECEASED BOOKLET		22 cm x 26.5 cm	Inner Pages 80 GSM SS Maplitho-Orient/Century/Trident mills Cover Pages 120 GSM Cardshlee Light white Color Orient/Sehaspoo/Star mills	6 leaves/ 12 pages excluding cover	Single color printing on cover page (1, 2 & 3 only) and inside pages. Book binding with staples and side revine pati	Packing of 50 booklets in each packet should be packed in Kraft paper with paper label indicating Name & Quantity (BOLD) on each packet.	3000		





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									Rate Per Unit (Rs)	Total Rate (Rs)
A	B	C	D	E	F	G	H	I	J	K
15	MOBILE BANKING FORM		22 cm x 26.5 cm	80 GSM SS Maplitho-Orient/Century/Trident mills	50 leaves/ pad	50 Leaves gum pad one side printing hard base and one page extra	Packets of 5 pads in craft paper with paper label indicating Form Number, name & quantity(BOLD) on each packet; Four packets of 5 pads in one bundle tied with string.	500 Pad		
16	POSTAGE REGISTER	R-55	34cmx21 cm	70 GSM Ledger paper(Sipur/Century Mks)	100 leaves/200 pages	single colour printing on both sides	Packets of 10 Books in craft paper with paper label indicating Form Number, name & quantity(BOLD) on each packet	100		
17	TRANSFER VOUCHER	F290A	18cmx13.50cm	57 GSM SS Maplitho-Orient/Century/Trident mills	100 leaves pad	Single colour printing on one side only; 100 leaves gum pad with one LBS straw board at bottom & full craft paper on top & paste	Packet of 20 pads in craft paper with paper label indicating Form Number, name & quantity(BOLD) on each packet; Three packets of 20 pads in one bundle tied with string.	1000 Pad		
18	VOUCHER COVER		7.25cmx9.50 cm	25 kg Card Sheet	50x50	One Side Printed & Plain Bottom	Packing of 1000 cover in each packet should be packed in craft paper with paper label indicating Name & Quantity (BOLD) on each packet	20000		
19	FDR COVER		15.5cmx27 cm			White Transparent	300 micron plastic sheet (with bank Name & Logo Printed on it)	100000		
20	APY FORM		22 cm x 26.5 cm	80 GSM SS Maplitho-Orient/Century/Trident mills	100 leaves/pad	100 leaves gum pad one side printing hard base and one page extra	Packets of 5 pads in craft paper with paper label indicating Form Number, name & quantity(BOLD) on each packet; Four packets of 5 pads in one bundle tied with string.	500 Pad		
21	PMSBY FORM		22 cm x 26.5 cm	80 GSM SS Maplitho-Orient/Century/Trident mills	100 leaves/pad	100 leaves gum pad one side printing hard base and one page extra	Packets of 5 pads in craft paper with paper label indicating Form Number, name & quantity(BOLD) on each packet; Four packets of 5 pads in one bundle tied with string.	500 Pad		
22	PMLJBY FORM		22 cm x 26.5 cm	80 GSM SS Maplitho-Orient/Century/Trident mills	100 leaves/pad	100 leaves gum pad one side printing hard base and one page extra	Packets of 5 pads in craft paper with paper label indicating Form Number, name & quantity(BOLD) on each packet; Four packets of 5 pads in one bundle tied with string.	500 Pad		

*(Handwritten signatures and initials)*

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A	B	C	D	E	F	G	H	I	J	K
23	KYC Form		22 cm x 26.5 cm	80 GSM SS Maplitho-Orient/Century/Trident mills	100 leaves/pad	100 leaves gunn pad one side printing hard base and one page extra	Packets of 5 pads in craft paper with paper label indicating Form Number, name & quantity(BOLD) on each packet;Four packets of 5 pads in one bundle tied with string.	1000 Pad		

