

BUPB: RO: IT/P&E: RFP: UPS: 2021-22

Date: 09.11.2021

**TENDER FOR AMC OF UPS SYSTEMS**

BARODA UP BANK, REGIONAL OFFICE, Bareilly invites sealed tender for AMC of 3 KVA UPS (Numeric, BPE and APC) installed at our Branches and Regional Office situated at Bareilly district.

UPS SPECIFICATIONS: 3 KVA UPS [Numeric, BPE and APC].

**ELIGIBILITY:**

- Only those vendors who have minimum two year experience of AMC of UPS in PSU's Banks, Government organizations/Private banks/Engineering colleges etc. (attach copies of service allotment and satisfactory service letter from institution).
- The Bidder should have local service support office at Bareilly.

**VALIDITY OF RATES:**

- The Rate Contract with the selected vendor will be valid up to a period of one Year from the date of acceptance of the rates.
- Under the comprehensive AMC, the defective/Non functioning parts like Logic Card, Main Card, Charging Card, Display, Driver Card, Transistors, Transformers, Bypass Rotator Switch, etc. of equipments spares will be replaced without any cost.
- The service call will be attended within 24 hours.
- In case you fail to repair the UPS within 24 hours, you have to provide a stand by UPS till the faulty UPS is repaired.
- Minimum one visit of each branch for preventive maintenance on quarterly basis during AMC period (Visit Certificate to be countersigned by Branch Heads is Compulsory).
- Two years Balance sheet and profit & loss A/Cs (i.e. F.Y. 2019 -20 & 2020-21).

**OTHER CONDITIONS:**

- The registration number of the firm along with the GSTIN no. allotted by the authorities must be submitted.
- PAN number of the firm allotted by the income tax authorities should be submitted (without PAN & GSTIN Registration the vendor s bid would become invalid and same shall be rejected).
- The bid must accompany the income tax returns for the last two years.
- Conditional tenders shall not be accepted on any ground and shall be rejected straight away.

- Any deviation of the conditions given by the purchaser will not be accepted and the bid will be rejected without assigning any reasons.
- If any clarification is required the same should be obtained before submitting the bid.
- The entire tender document must be signed with the seal and attached as mark of acceptance of terms and conditions.

**BID SUBMISSION:**

- The sealed tenders must reach the REGIONAL MANAGER, BARODA UP BANK, REGIONAL OFFICE Samarth Complex, Opposite CARI Gate Munshi Nagar, Bareilly. COMPLETE IN ALL RESPECT LATEST BY 4:00 PM ON 25-11-2021. Bids received after that shall not be entertained.
- Bids must be submitted through hand to hand or through registered post/courier.
- The bid must contain two Envelopes as per procedure given below.

**FIRST ENVELOPE MUST CONTAIN ALL THE DOCUMENTS GIVEN BELOW:**

1. Details of infrastructure for providing proper services.
2. Attested photocopy of document of registration of firm along with GSTIN No.
3. Photo copy of PAN Number duly attested.
4. Photo copy of GSTIN number duly attested.
5. Photo copy of income tax Return for the last two years duly attested.
6. Certificate that the vendor is authorized dealer to sell above brand duly attested.
7. The entire tender document duly signed by the vender as a mark of acceptance of term and conditions of the tender document.
8. All the documents should be self attested along with stamp of the Firm.

- IF ANY OF THE ABOVE DOCUMENTS IS/ARE NOT SUBMITTED OR IF SUBMITTED BUT IS NOT DULY ATTESTED, THE BID WILL BE REJECTED & PRICE BID WILL NOT BE OPENED.
- IT MUST BE MENTIONED ON ENVELOPE "DOCUMENT SUBMITTED FOR BID OF AMC of UPS Systems".

**SECOND ENV'LOPE MUST CONTAIN ALL THE DOCUMENTS GIVEN BELOW:**

SECOND ENVELOPE MUST CONTAIN only bid and nothing else.

- The price must be submitted on the prescribed format (annexure-II) along with document.
- Price bid will not be accepted on any other format or document.
- It must be clearly mentioned "PRICE BID OF AMC FOR UPS SYSTEMS".

BOTH TWO ENVELOPES MUST BE KEPT IN THIRD SEALED ENVELOPE AND SUPERSCRIBED "BID FOR AMC OF UPS SYSTEM".

### **PROCESS & TIME FRAME:**

Bids will be opened on 26-11-2021 at 11:00 AM at Regional office, Bareilly. Bidders can depute their representative (only one) to present at the time of opening & processing of bid. No separate intimation will be given in this regard to the bidders.

### **EVALUATION OF BIDS:**

Quoting incredibly low value with a view of subverting the tender process shall be rejected straight away.

### **LIQUIDATED DAMAGES:**

In case of delay in attending complaint, liquidated penalty of Rs.200/- per day will be deducted and for delay of more than one week AMC payment for that Branch will be deducted.

### **SINGLE POINT OF CONTACT FOR SUPPORT:**

Bidder has to provide details of single point of contact viz. designation, address, email address, telephone/mobile No. for communicating and service support as per Annexure-I.

### **PAYMENT TERMS:**

Payment will be made by Regional Office on Quarterly basis subjected to satisfactory report of your services.

The selected bidder will have to deposit Rs.20,000/-(Twenty Thousand Rupees) with our bank as security money. The selected Bidder will have to sign an agreement with the bank. No interest will be paid on security money.

### **RIGHT TO REJECT BIDS:**

- I. Bank reserves the right to accept or reject any quotation or cancel the entire process at any stage without assigning any reason whatsoever. The bank does not bind itself to accept the lowest of any quotation and reserves to itself the right to accept or reject any or all quotations, either in whole or part, without assigning any reason for doing so.
- II. The selected bidder is found to be unsatisfactory response/performance.
- III. If complain call will be delayed by more than one week (7 Days) from the date of complain.

### **REQUEST FOR INFORMATION**

All queries relating to the RFP, technical or otherwise, must be either in writing or by email only [robrly@barodauprrb.co.in](mailto:robrly@barodauprrb.co.in) or [it.brlo@barodauprrb.co.in](mailto:it.brlo@barodauprrb.co.in) FOR ANY CLARIFICATION CONTACT-Regional office: Samarth Complex, Opposite CARI Gate, Munshi Nagar, Bareilly (PIN-243122) -IT-Deptt-7310108112.

TECHNICAL DETAILS

NAME OF THE BIDDER: \_\_\_\_\_

ADDRESS FOR CORESSPONDENCE: \_\_\_\_\_  
\_\_\_\_\_PERMANENT ADDRESS: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

TELEPHONE NO. /MOB \_\_\_\_\_ PIN: \_\_\_\_\_

PAN: \_\_\_\_\_

GSTIN: \_\_\_\_\_

E MAIL: \_\_\_\_\_

DETAILS OF INFRASTRUCTURE AVAILABLE

- Authorized Seller Dealership.
- Standby UPS available.
- Local Engineer/Office available.

ESCALATION MATRIX

Delivery / Service related Issue:

| SN | Name | Designation   | Mobile No | Email address |
|----|------|---------------|-----------|---------------|
| 1  |      | First Level   |           |               |
| 2  |      | Second Level  |           |               |
| 3  |      | Third Level   |           |               |
| 4  |      | Regional Head |           |               |

Any change in designation will be informed by us immediately

Date:

Signature with designation company seal

PRICE QUOTATION

NAME OF THE FIRM: \_\_\_\_\_

NAME OF AUTHORISED PERSON: \_\_\_\_\_

ADDRESS FOR CORESSPONDENCE: \_\_\_\_\_  
\_\_\_\_\_PERMANENT ADDRESS: \_\_\_\_\_  
\_\_\_\_\_

TELEPHONENO./MOB: \_\_\_\_\_ PIN: \_\_\_\_\_

E-mail:- \_\_\_\_\_

| SN | DESCRIPTION                                   | QUANTITY | AMC cost in unit of item irrespective of purchase cost(in Rs)* | TOTAL COST" |
|----|---|----------|--|-------------|
| 1  | Numeric Online/ BPE Online/ APC Online (3KVA) | 61       |  |             |

\*Please Specify with or without GST.

SIGNATURE WITH SEAL