



बड़ौदा यू.पी. बैंक
Baroda U.P. Bank

REGIONAL OFFICE - KANPUR DEHAT
NABIPUR, JAINPUR, KANPUR DEHAT - 209311

BUPB/RO/IT/RFP/BATTERY/2021-22/85

Date 02-11-2021

REQUEST FOR PROPOSAL

BARODA U. P. BANK, Regional Office, Kanpur Dehat invites sealed Quotation for tender of supply of maintenance-free Batteries for 3 KVA, 5KVA & 6KVA UPS installed at our branches (No of branches 60 including Regional Office) situated at Kanpur Dehat districts.

BATTERY SPECIFICATIONS: (26/42/65/100/150) AH / 12V SMF Batteries.

ACCEPTABLE BRAND: QUANTA, EXIDE, ROCKET.

ELIGIBILITY:

- Quotations are invited only from those vendors who are authorized dealers/suppliers for the brand they are quoting. (For verification that they are authorized dealers/suppliers of the brand, they have to attach their authorization certificate with the bid)
- The vendor must have a minimum of two years of experience in supplying batteries in PSUs, Government organizations, Private banks, Engineering colleges, etc.
- The vendor must have a local service support office at Kanpur Dehat or Kanpur Nagar District.

WARRANTY:

- Onsite comprehensive warranty for 24 months from the date of installation.
- If the battery gets defective within the warranty period, the vendor would be required to provide a new replacement (battery) at no cost to the bank.
- If a new replacement cannot be given on the same day, the vendor will be required to provide an equivalent battery in good working condition on the same day till a new replacement is delivered within seven days of the battery becoming defective reported.
- Battery interconnecting cable with lugs shall be provided for each battery wherever defective or broken.
- The vendor will be responsible for the service/replacement of batteries during the warranty period.

VALIDITY OF RATES:

- The Rate Contract with the selected vendor will be valid for up to one year from the date of acceptance of the rates as an approved vendor for supply and installation of the batteries.
- The Bank (Regional Office) will place the orders and delivery will be at our branches/office in the Kanpur Dehat region. Bidder will make necessary arrangements for processing the purchase orders.

OTHER CONDITIONS:

- The registration number of the firm along with the GST no. allotted by the authorities must be submitted.
- PAN number of the firm allotted by the income tax department should be submitted (without which the vendor's bid would become invalid and the same will be rejected).

- The bid must accompany the income tax returns for the last three years.
- Conditional tenders will not be accepted on any ground and will be rejected straight away.
- Any deviation of the conditions given by the purchaser will not be accepted and the bid will be rejected without assigning any reasons.
- If any clarification is required the same should be obtained before submitting the bid.
- The entire tender document must be signed with the seal and attached as the mark of acceptance of terms and conditions.

BID SUBMISSION:

- **Last Date and time for receipt of Bid:- 15-11-2021 11:00AM**
- **Date and time of opening of Bid:- 15-11-2021 12:00PM**
- **Address for communication:**

Baroda U. P. Bank
Regional Office: Kanpur Dehat
Nabipur, Post Jainpur
Kanpur Dehat: PIN 209311

- **E-mail Address: it.rokand@barodauprrb.co.in**
- **Contact Person** Mr. Jitendra Kumar: 7311149814
Mr. Hemant Gautam: 7311138279
- **Bids must be submitted through Registered post or by hand.**
- **The bid must contain two Envelopes as per the procedure given below**

THE FIRST ENVELOPE MUST CONTAIN ALL THE DOCUMENTS GIVEN BELOW:

1. Details of infrastructure for providing proper services.
 2. Attested photocopy of document of registration of firm along with GST No.
 3. Photocopy of PAN Number duly attested.
 4. Photocopy of the income tax return for the last three years.
 5. The certificate that the vendor is an authorized dealer to sell the above brand.
 6. Experience certificate of a minimum of two years in supplying batteries in PSUs, Government organizations, Private banks, Engineering colleges, etc.
 7. The entire tender document duly signed by the vendor as a mark of acceptance of the term and conditions of the tender document.
 8. All the documents should be self-attested along with the stamp of the Firm.
- IF ANY OF THE ABOVE DOCUMENTS IS/ARE NOT SUBMITTED OR IF SUBMITTED BUT IS NOT DULY ATTESTED, THE BID WILL BE REJECTED & THE PRICE BID WILL NOT BE OPENED.
 - IT MUST BE MENTIONED ON THE ENVELOPE "DOCUMENT SUBMITTED FOR THE BID OF BATTERY FOR UPS SYSTEMS".

THE SECOND ENVELOPE MUST CONTAIN ONLY THE PRICE BID AND NOTHING ELSE.

Handwritten signature

- The price bid must be submitted in the prescribed format (Annexure-I) along with the document.
- Price bid will not be accepted in any other format or document.
- It must be clearly mentioned "PRICE BID OF BATTERY FOR UPS SYSTEMS".

BOTH ENVELOPES MUST BE KEPT IN A THIRD SEALED ENVELOPE AND SUPERSCRIBED "BID FOR SUPPLY OF BATTERY FOR UPS SYSTEM".

PROCESS & TIME FRAME:

- Bids will be opened on **15-11-2021** at **12:00PM** at the Regional office, Kanpur Dehat. Bidders can depute their representative (only one) to present at the time of opening of bid & process. No separate intimation will be given in this regard to the bidders.

EVALUATION OF BIDS:

- Quoting an incredibly low value of items with a view of subverting the tender process shall be rejected straight away.

DELIVERY:

- Delivery at the site should be made within 7 days of the date of placement of order which should be extended up to 14 days in special cases like Natural calamities (heavy rain, earthquake, flood, etc.). In case of some urgent requirement of the bank, the same might be delivered urgently.
- No extra freight or any other charges will be paid.
- Each battery should be marked with manufacturing date, installation date, warranty date, vendor's Name, and Telephone Number.
- The manufacture date must not be more than three months from the date of supply.
- The vendor would be required to dismantle the existing bank batteries and install new batteries.

LIQUIDATED DAMAGES:

- In case of delay in supply/attending complaint, liquidated damages@1.50% of the order value per week would be imposed after 7 days delivery period. (Example: Rs.750/- will be deducted for delay of one week for an order value of Rs.50,000/- and like).
- If delivery of order is not supplied within stipulated time from the date of order i.e.14 days, the order will be automatically cancelled.

SINGLE POINT OF CONTACT FOR SUPPORT:

- Bidder has to provide details of a single point of contact viz. designation, address, email address, telephone/mobile No. for communicating and service support as per Annexure-II

PAYMENT TERMS:

- Payment will be made by Regional Office after successful installation and working of UPS.
- The selected bidder will have to deposit Rs.50, 000/-(fifty thousand Rupees) in form of FDR with our bank as security money. The selected Bidder will have to sign an agreement with the bank.
- The Bank will pay invoices within 10 days from the date of receipt of undisputed invoices.



RIGHT TO REJECT BIDS:

- The bank reserves the right to accept or reject any quotation or cancel the entire process at any stage without assigning any reason whatsoever. The bank does not bind itself to accept the lowest of any quotation and reserves to itself the right to accept or reject any or all quotations, either in whole or part, without assigning any reason for doing so.
- The selected bidder is found to have been unsatisfactory response/performance.
- If the delivery of batteries is delayed by more than two weeks from the due date of delivery or if deductions on account of liquidated damages exceed more than 5% of the contract value.

Regards



(Sanjeev Kumar)

Regional Manager



Annexure-I

PRICE QUOTATION

NAME OF THE BIDDER: _____

SN	Battery Particular	Unit price battery [1]	Tax- GST [2]	Total battery cost [3]	Buyback(Rates) [4]	Net Amount [3]-[4]=[5]	Warranty Period
1	26-AH/12 Volt SMF						24 months from the date of installation (Manufacturing date must be within three months)
2	42-AH/12 Volt SMF						
3	65-AH/12 Volt SMF						
4	100-AH/12 Volt SMF						
5	150-AH/12 Volt SMF						

SIGNATURE WITH SEAL

NAME:-

Annexure-II

ESCALATION MATRIX

Delivery / Service related Issue:

SN	Name	Designation	Mobile No	Email address
1		First Level		
2		Second Level		
3		Third Level		
4		Regional Head		

*Any change in designation will be informed by us immediately

Date:

Signature with designation company seal

Annexure-III

NAME OF THE BIDDER: _____

CORESSPONDENCE ADDRESS: _____

PERMANENT ADDRESS : _____

LOCAL ADDRESS : _____

TELEPHONE NO. /MOB: _____

GST NO: _____

PAN NO: _____

E MAIL: _____

**SIGNATURE WITH SEAL
NAME:-**