



बड़ौदा यू.पी.बैंक
Baroda U.P. Bank

प्रधान कार्यालय
बुद्ध विहार व्यावसायिक योजना, तारामंडल
गोरखपुर-273016

Tender Notice for Printing of Inhouse Journal

Start Date : 08.03.2021
End Date : 31.03.2021 4.00 pm
Date of Opening : 31.03.2021 4.30 pm

Address for submission Tender/Bid/Proposal

The General Manager
Baroda U.P. Bank
Head Office, Buddh Vihar Commercial Scheme,
Taramandal, Gorakhpur-273016(UP).

Contact No. : 10 am to 5.00 pm (on working days) : 0551-2230010
Mob : 7704007400

Tender Notice for Printing of Inhouse Journal

Baroda U. P. Bank invites offers from **reputed & competent** printers in two bid system (Technical & Financial) for the printing of Bank's **Inhouse Journal** on quarterly basis as per enclosed bid forms.

Printers having enough experience exclusively in the similar field i.e. printing of atleast 5 to 10 Nos. House Journals, Corporate Magazines, Annual Reports etc. for various reputed organisations i.e. Banks, Universities, PSUs, Govt. Institutions and Corporates during last 3 years only needs to submit their offers. Details with evident proof must be enclosed with technical bid.

Sealed Envelopes (Technical & Financial bids should be separately sealed) containing details technical & financial as per prescribed formats enclosed with this document, should be addressed to the **General Manager, Baroda U. P. Bank, Head Office, Buddh Vihar Commercial Scheme, Taramandal, Gorakhpur-273016(UP)** and superscribed **Technical/Financial Bids for "PRINTING OF INHOUSE JOURNAL."**

Technical/Financial Bids must be submitted to this office not later than **1600 Hrs. on 31st March 2021**. Technical/Financial bids will be opened on the same date at **1630 Hrs.** Interested Printers or their representatives may choose to attend.

Bank reserves the right to accept or reject any offer without assigning any reason whatsoever.

The Bank does not bind itself to accept the lowest or any offer and reserves to itself the right to accept or reject any or all tenders, either in whole or in part, without assigning any reason for doing so.

Please also note that **Rates should be quoted exclusive of GST and inclusive of packing charges only.**

Please note actual transportation charges with door delivery upto all our Regional Offices/ Administrative Offices/ Head Office will be paid separately to printer after submission of original invoices of reputed courier/cargo/transport company alongwith their bill.

Thank you,

Yours truly,

-Sd-
General Manager

Date: 08.03.2021

Encl :A/a

TECHNICAL BID

**Printing & Supply of Inhouse Journal
for**

Baroda U.P. Bank

(To be sealed in separate envelope)

1.	Name of the Organization	
2.	Address with Telephone No. (a) Printing Press (b) Office/Shop/Godown	
3.	Nature of Constitution	
4.	Date of Establishment	
5.	Name of the Proprietor/Partners/Directors with address and Telephone No. (i) (ii) (iii)	
6.	Whether an S.S.I unit if so, Reg. No. and date. Also enclose copy of Certificate.	
7.	Whether Registered with the Registrar of the companies/Registrar of firms. If so mention number and date.	
8.	Whether the premises (Press/Office/Shop/Factory) is/are owned or hired.	
9.	Whether registered for Trade-Tax Purposes. If so, mention No. and Date.	
10.	Whether an assessee of Income-Tax if so, mention permanent account number.	

WORK SHOP FACILITIES

Location	Land Area	Type of Structure	Type of Facility
(a)			
(b)			
(c)			
(d)			
(e)			
(f)			

I/We declare that the particulars furnished above are true and correct and I shall abide by all the terms and conditions of the tender document. In case any information/particular is found in-correct at a later date, the offer is liable to be cancelled/rejected.

Date:

**SIGNATURE OF THE APPLICANT
(With Rubber Stamp)**



Baroda U.P. Bank

Head Office, Taramandal, Gorakhpur

FINANCIAL BID

Sl.	Name of Item	F.No.	SPECIFICATIONS							
			SIZE in inches	No. of Leaves	Paper Color/ Brand	Quantity	PAPER GSM	Rate Per Unit(Rs)	Rate per 2 leaves/4 pages	Others
A	B	C	D	F	G	H	I	J	K	L
1	Inhouse Journal	8.25x10.75 (Finished)	Inner -20 leaves/40 pages & Cover extra	Sinar Mass White Art paper	10000	Inner pages : 95GSM, Cover : 170 GSM			Cover & Inner pages both side printing in multi color with superior quality. Cover lamination and binding complete. Packing : Each 50 Books in Polypack. Delivery Time Maximum 15 Days from approval of Final Proof
								GST		
								Total Rate per Rs.		

Note :1. Printers must quote rates **exclusive of GST** and inclusive of packing charges only.

2. Please note actual transportation charges with door delivery upto all our Regional Offices/Administrative Offices/ Head Office will be paid separately to printer after submission of original invoices of reputed courier/cargo/transport company alongwith their bill.

3. House Journal will be printed in every quarter on regular basis. Therefore printers are requested to quote rates accordingly with validity of rates for minimum two years.

4. Sample of papers as specified above must be enclosed duly sealed & signed. Size of paper should be 11x8 inches.

5. For any clarifications regarding specifications etc,you may contact our P&E department.

6. Time for execution of work will be maximum 15 days from the date of approval of final proof.

To be sealed in separate envelope

Date :

Signature & Seal of Printer