



बड़ौदा यू.पी.बैंक
Baroda U.P. Bank

प्रधान कार्यालय
बुद्ध विहार व्यावसायिक योजना, तारामंडल
गोरखपुर-273016

**Tender notice for purchase & disposal of old records & old
junked,
& unusable furnitures of the Bank**

Start Date : 08.03.2021
End Date : 31.03.2021 4.00 pm
Date of Opening : 31.03.2021 4.30 pm

Address for submission Tender/Bid/Proposal

The General Manager
Baroda U.P. Bank
Head Office, Buddh Vihar Commercial Scheme,
Taramandal, Gorakhpur-273016(UP).

Contact No. : 10 am to 5.00 pm (on working days) : 0551-2230010
Mob : 7704007400

ISSUE DATE : 08.03.2021

Tender notice for purchase & disposal of old records & old junked, & unusable furnitures of the Bank

Baroda U.P. Bank is a leading Regional Rural Bank with more than **2000** Branches/Offices geographically located in Uttar Pradesh with its **Head Office** at **Gorakhpur, Administrative Offices** at **Gorakhpur, Raebareli & Varanasi** and **Regional Offices** at **Allahabad, Ambedkar Nagar, Amethi, Auraiya, Azamgarh, Balia, Bareilly, Basti, Bhadohi, Chandauli, Deoria, Etawah, Faizabad, Fatehpur, Gazipur, Gorakhpur, Jaunpur, Kanpur Dehat, Kanpur Nagar, Kaushambi, Kushinagar, Maharajganj, Mau, Pilibhit, Pratapgarh, Raebareli, Sant Kabir Nagar, Shahjahanpur, Siddarth Nagar, Sultanpur** and **Varanasi** caters to the banking needs of 31 Districts of Uttar Pradesh.

Baroda U.P. Bank invites sealed tenders for disposal of old paper records and old junked unusable furnitures, office equipments, batteries etc. kept at various branches/offices as per Bank's\RBI guidelines regarding destruction of old records from time to time.

The following procedure shall be adopted for disposal of old records.

1. The vendor shall prepare list of the items eligible for destruction.
2. Record to be destroyed shall be segregated, listed and converted in to pieces before lifting for pulping purpose to the Paper Mill.
3. The firm has to submit a Certificate regarding pulping of old record from Paper Mill within period of 30 days from the date of purchase.
4. The Vendor should have experience of carrying out such work in Nationalized \Private Bank's during the last two years. The Vendor must be in a position to provide us pertinent credential in the form of work order or empanelment letter issued by any Nationalized Bank, RRB or office of RBI at least during the last 2-3 financial years.
5. The details as per annexed must be submitted. Vendors are to enclose relevant photocopies of experience along with Technical bid only. Overwriting if any is to be authenticated. Please note that the financial bid will be considered only if Technical bid is found to be satisfactory.
6. **Bank will ask for EMD/Security Deposit from succesful bidders before issuing work order/empanelment. Validity of empanelment will be Two Years from the date of empanelment.**
7. Bank reserves the right to accept or reject any or all tenders without assigning any reason whatsoever.
8. Your offer (Technical & Financial) should reach us up to **31.03.2021** at 4.00 pm on following address :-

The General Manager
Baroda U.P. Bank
Head office, Buddh Vihar Commercial Scheme
GORAKHPUR-273016(UP)

-Sd-
General Manager

Baroda U.P. Bank

Head Office, Buddh Vihar Commercial Scheme
Taramandal, Gorahpur-273016

Application Format

(For Purchase & Disposal of old records & Junked Furniture Items,
Batteries etc. of the Bank)

(To be placed in cover No.-1)

TECHNICAL BID

FORM – A

1 Name of the firm :

2.Address and telephone numbers :

3.Established since :

4.Experience\Expertise :

5.PAN & GST Nos. :

6.Details of similar orders :

Date:

Signature & Seal

Baroda U.P. Bank
Head Office, Buddh Vihar Commercial Scheme
Taramandal, Gorahpur-273016

Form-B

(To be placed in cover No.-2)

FINANCIAL BID\ PRICE BID

Sr. No.	Particulars	Rates offered (Per quintal)
1	Paper without card board	
2	Computer papers	
3	Card Boards	
4	Others	
5	Old Junked, unusable Furnitures, Office equipments, computer peripherals, scrap etc.	
6	Old Batteries	

Execution time :

Remarks if any.

PLACE
DATE

Signature & Seal